

**Walla Walla University  
Engineering Senior Project  
Written Communication Assessment**

Student being evaluated		Date	
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	4 strongly agree	3 agree	2 neither agree or disagree	1 disagree	0 strongly disagree
Abstract is well organized <ul style="list-style-type: none"> <li>▪ Free of needless words</li> <li>▪ Tightly organized</li> <li>▪ Summarizes the entire report</li> </ul>					
Writing style is appropriate and shows good flow <ul style="list-style-type: none"> <li>▪ Holds the reader's interest</li> <li>▪ Demonstrates skilled use of headings, topic sentences, and transitions</li> <li>▪ Identifies and consistently addresses the intended audience</li> <li>▪ Shows appropriate use of active and passive voice</li> <li>▪ Reveals a knowledge of the technical content through appropriate vocabulary</li> </ul>					
Presentation is clear and convincing <ul style="list-style-type: none"> <li>▪ Exhibits a logical progression and appropriate structure</li> <li>▪ Demonstrates the design process</li> <li>▪ Forms appropriate conclusions</li> <li>▪ Provides appropriate description of possible future work</li> </ul>					
Figures and tables are selected and presented appropriately <ul style="list-style-type: none"> <li>▪ Provide clear labels and titles</li> <li>▪ Use sufficient surrounding space</li> <li>▪ Chosen for a clear purpose, and properly explained in the text</li> <li>▪ Adequate amount used to illustrate the concepts of the document</li> </ul>					
The document shows knowledge of writing fundamentals <ul style="list-style-type: none"> <li>▪ Uses correct grammar, punctuation, and spelling</li> <li>▪ Terminology is used in proper context</li> </ul>					
Literature citations are adequate and correct <ul style="list-style-type: none"> <li>▪ Includes citations for all ideas from sources other than the writer</li> <li>▪ Does not use external data selectively to manipulate the reader</li> <li>▪ Citation formatting is consistent</li> </ul>					

Sum of Scores		$\div 6 =$	
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Comments:

Evaluator	
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